



**Town of Arlington, Massachusetts**  
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## **ITAC Meeting Minutes 11/21/2013**

### **ITAC Meeting Minutes**

**Thursday, 11/21/13 6:00pm**

Location : Town Hall Annex 2nd floor Conference Room

#### **Attendance:**

David Good, Chair  
Ruth Lewis  
Kevin Koch  
Eric Helmuth  
Adam Glick

#### **1. Strategic Plan Update**

- a. To be presented by Andrew, Adam , Dave at December meeting
- b. Draft To ITAC Committee for December Meeting

#### **2 . CTO updates:**

- a. Library Capital Budget Committee Presentation.
- b. Library Director to forward presentation to ITAC committee
- c. Town Network Assessment Completed
- d. Online Payment Project Update
- e. "Bill Printing and Mailing" RFP released to Vendor Community
- f. Ottoson Ipad Pilot Update
- g. VOIP Assessment Consultant hired, assessment is ongoing with Ruth And Dave.
- h. School Internet Bandwidth Increase, investigating a separate pipe bandwidth per school.

#### **3. Town Website update**

- a. URL for new website to be available to ITAC Group.

#### **4. Electronic Voting Update**

- a. Eric Helmuth presented RFP.

#### **5. Crypto Locker virus protection of town & schools, is the security protection up to date ,the answer is yes.**

#### **6. Public Participation**

#### **7. Next meeting Scheduled for December 19,2013**

#### **8. Meeting adjourned**